

46th District Agricultural Association
SOUTHERN CALIFORNIA FAIR
www.socalfair.com

Mission Statement

“The Mission of The Southern California Fair & Event Center Is to Provide & Promote Agricultural Activities, Entertainment, Education, Recreation and Service Opportunities for All People in Riverside County”

BOARD OF DIRECTORS MINUTES

April 15, 2020 • 4:00 P.M
18700 Lake Perris Dr.
Perris CA 92571

Americans With Disabilities Act

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Southern California Fair activities may request assistance by contacting Carl Wuersch at (951) 657-4221.

CALL TO ORDER

All matters noticed on this agenda, in any category, may be considered for action listed. Any item not so noticed may not be considered. Items listed on this Agenda may be considered in any order at the discretion of the chairperson.

Meeting was called to order at 4:03 by President Bruno

1) PLEDGE OF ALLEGIANCE

Attendees of this 46th District Agricultural Association Board meeting will be asked to join the Board President in reciting the Pledge of Allegiance if they wish to do so.

2) ROLL CALL

The Board of Directors of the 46th District Agricultural Association are asked to introduce themselves to all in attendance.

Present Directors: President Nick Bruno, Vice President Marisa Yeager, Director Cindy Palumbo, Director Tricia Almiron, Director Gene Skala, Director Ron Magnuson, Director Jaime Hurtado and, Director Brad Scott.

This meeting was held in a teleconference.

- **President Bruno – present in the office**
- **Vice President Yeager, Director Cindy Palumbo, Director Tricia Almiron, Director Gene Skala, Director Ron Magnuson, Director Jaime Hurtado and, Director Brad Scott – Remote access**

3) ABSENT DIRECTORS

A motion and second is requested to excuse the absence of any Directors under this agenda item. **All directors present**

4) INTRODUCTION OF AUDIENCE AND GUESTS

Audience and guests are requested to introduce themselves to the Board of Directors and other guests under this agenda item.

CEO Carl Wuersch, Don Kazarian, Aaron Cook and Christina Rapert

- **CEO Wuersch, and Christina Rapert – Present in the office**
- **Don Kazarian and Aaron Cook – Remote access**

5) MATTERS OF PUBLIC COMMENT

Persons in attendance may request to speak on any item on agenda or request item to be placed on agenda at next meeting. Speakers presenting matters to the Board will be limited to three (3) minutes.

6) CONSENT CALENDAR

All matters listed are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the vote unless members of the board, staff or public request specific items to be discussed separately and/or removed from this section.

- Approval of Minutes **See MINUTES TAB**

✓ February 19, 2020

Motion to approve the minutes was made by Director Palumbo

Motion Seconded by Director Almiron.

Motion unanimously approved. Motion carried

Voting Directors: President Nick Bruno, Vice President Marisa Yeager, Director Cindy Palumbo, Director Tricia Almiron, Director Gene Skala, Director Ron Magnuson, Director Jaime Hurtado and, Director Brad Scott

a. RENTAL AGREEMENTS 2019

CONTRACT #	NAME	DATE Of EVENT	Type of Event	AMOUNT
20-14-HH	Perris Alumni- Terri Banquet	9/12/2020	Peris H.S Alumni	\$1,900.00
20-15-HH	Riverside Art Museum-Jorge Hernandez	8/19/2020	Pachuco Ball	\$1,900.00
20-16-HH	Krystal & Rosaura Sapien	7/25/2020	Retirement Party/60th B-day	\$2,900.00

b. INT RENTAL AGREEMENTS

CONTRACT #	NAME	BEG DATE	END DATE	AMOUNT NOT TO EXCEED
20-09-INT	Secret Sesh-Timothy Brown	6/6/2020	6/6/2020	\$3,500.00
20-10-INT	American Cancer Society- Cathy Hill	5/29/2020	5/31/2020	\$1,000.00
20-11-INT	iHeart Media- Michelada Rumble	7/31/2020	8/2/2020	\$4,500.00

7) CORRESPONDENCE See CORRESPONDENCE TAB+

<u>Date</u>	<u>Received from</u>	<u>Subject</u>
2/28/2020	CDFA Fair & Expositions	Recreational Vehicle Park Guidance
3/2/2020	California State Treasurer	Fiona Ma, CPA
3/3/2020	CDFA Human Resources	Updated Travel Guidance Re: Coronavirus
3/9/2020	CalOSHA/CFSA- Rebecca Desmond	OSHA Requirements-Cal/OSHA Notice Re: COVID-19
3/10/2020	CDFA-Mike Francesconi	Fee COVID-19 Testing & Online print resources
3/7/2020	California Department of Public Health	Mass Gatherings Guidance on Novel Coronavirus or COVID-19

8.) INFORMATION ITEMS

A) UPDATE ON LOAN BALANCES:

Current on Loans Balances

- **COMMUNITY BUILDING \$139,691.67**
- **ADMIN OFFICE \$43,235.13**

B) FINANCIAL INFORMATION:

(Financials) See ***FINANCIALS TAB***

- Financials
- Statement of Net Position
- Summary of Operations
- Trial Balance Sheet
- Bank Balances

Motion to approve the financials was made by Vice President Yeager

Motion Seconded by Director Magnuson

Motion unanimously approved. Motion carried

Voting Directors: President Nick Bruno, Vice President Marisa Yeager, Director Cindy Palumbo, Director Tricia Almiron, Director Gene Skala, Director Ron Magnuson, Director Jaime Hurtado and, Director Brad Scott

C) CCA Report:

Vice President Yeager: Mr. Crabtree is the new CEO for California Construction Authority. He is trying to visit all the Fairgrounds that have current projects going on.

D) BOARD COMMITTEES:

Board Committees:

a.) 2020 Board Committee:

President Bruno: Read off who will be a part of each Committee. A discussion was had about combining the Facilities Infrastructure Committee and the Rental Committee.

b.) Marketing Committee:

Director Palumbo: At the last meeting we had said we were going to do a call to action from the public to pick our Fair Theme for this year but with everything going on we decided not to do that this year. So, we came up with the Fair Theme of "Barn in the USA"

9. **ACTION ITEMS:**

a.) 46th DAA BUDGET

Motion to approve the budget was made by Director Palumbo

Motion Seconded by Vice President Yeager

Motion unanimously approved. Motion carried

Voting Directors: President Nick Bruno, Vice President Marisa Yeager, Director Cindy Palumbo, Director Tricia Almiron, Director Gene Skala, Director Ron Magnuson, Director Jaime Hurtado and, Director Brad Scott

b.) **AUTHORIZATION TO CHANGE BANK ACCOUNT SIGNERS:**

Action: Approval to add Nick Bruno and Marisa Yeager and remove Ron Magnuson and Gene Skala from the 46th DAA Bank Accounts.

Motion to approve was made by Director Almiron

Motion Seconded by Director Palumbo

Motion unanimously approved. Motion carried

Voting Directors: President Nick Bruno, Vice President Marisa Yeager, Director Cindy Palumbo, Director Tricia Almiron, Director Gene Skala, Director Ron Magnuson, Director Jaime Hurtado and, Director Brad Scott

c.) **AB 1499 STATE ALLOCATION**

Action: Board approval to accept AB 1499 Allocation from F&E (CDFA) of \$157,350

Motion to approve the Allocation was made by Director Magnuson

Motion Seconded by Director Skala

Motion unanimously approved. Motion carried

Voting Directors: President Nick Bruno, Vice President Marisa Yeager, Director Cindy Palumbo, Director Tricia Almiron, Director

**Gene Skala, Director Ron Magnuson, Director Jaime Hurtado
and, Director Brad Scott**

d.) Fair Theme: Barn in the USA!

**Motion to approve the 2020 Fair theme was made by Director
Magnuson**

Motion seconded by Director Skala

Motion unanimously approved. Motion carried

**Voting Directors: President Nick Bruno, Vice President Marisa
Yeager, Director Cindy Palumbo, Director Tricia Almiron, Director
Gene Skala, Director Ron Magnuson, Director Jaime Hurtado and,
Director Brad Scott**

10. DIRECTORS COMMENTS:

11. CEO COMMENTS:

CEO Wuersch: We are still planning on having our 2020 Fair. We have a county test center here on the grounds now that started on Tuesday. Any events that we have on our grounds needs to be approved by the Riverside county health department. As of today, nothing has changed we still can not have mass gatherings on the grounds. If there are any changes, I will make sure to forward it on to all Board members.

12. IMPORTANT DATES:

**Board Meetings are held on the third Wednesday of the month at 4:00 pm
unless otherwise specified.**

- May 20, 2020 (Zoom Meeting)
- June 17, 2020
- July 15, 2020
- August 19, 2020
- September 16, 2020
- October TBD
- November 18, 2020
- December 16, 2020

13.) CLOSE SESSION: CEO EVALUATION

President Bruno: This item will be tabled until next month's meeting.

14.) ADJOURNMENT

President Bruno adjourned the meeting at 4:34 pm

Carl L. Wuersch, CEO/Sec-Mgr.

Date